

Tips to Discourage Plagiarism

- **Include Columbia's academic integrity policy in your syllabus.**
- Encourage students to contact their academic advisor when confronted with issues that prevent them from completing their work on time. This will allow the student to identify helpful strategies to avoid last minute complications that are frequent precursors to plagiarism.
- Demonstrate your expectations by citing sources in your lectures.
- Talk about academic honesty with your students, and make sure they understand both the reasons and the tools for avoiding plagiarism/academic dishonesty. Explain the importance of respecting other scholars through the use of citations.
- Clearly explain your expectations both verbally and on your syllabus and website if applicable.
- Outline your parameters for working in groups on projects, homework assignments, presentations, etc.
- Give examples of what is and what is not acceptable behavior and written content for group submissions.
- Assign narrow and specific research projects.
- Do not allow last-minute changes in topics.
- Require that outlines be submitted three to four weeks prior to the deadline and that drafts be submitted with the final paper.
- Give written or oral pop quizzes in class.

- Require detailed citations, including page numbers. Explain how you expect students to make citations and assign a specific style guide. Encourage students to come to you if they are confused about citations practices.

Adapted from:

[Donald L. McCabe and Gary Pavela. "Principled Pursuit of Academic Integrity."](#) 2002-2003 Center for Academic Integrity.

<http://www.academicintegrity.org/resources_inst.asp>